

BTC TTI – Awards

1. Do you have a wide range of knowledge and experience in your area of testing?
2. Do you have an interest in helping your colleagues to develop to their full potential?
3. Do you want to further your own career by taking on some responsibility for helping others to develop?

If you can answer yes to these questions then you should consider becoming a BTC Assessor for your Company.

What is a BTC Assessor?

A BTC Assessor is an experienced person nominated by their Company and approved by the BTC Technician Training Initiative group to assess the work of Candidates against the requirements of the Awards and to guide those Candidates to successful completion of the Award. The Assessor could either be employed by the same company as the Candidate, be provided by an external training organisation or be a member of another BTC company.

What does an Assessor do?

The Assessor meets regularly with the Candidate as he/she works on the various Modules, using their knowledge and experience to review the information provided by the Candidate against the requirements for the various Modules and offers advice and guidance where needed. In detail the Assessor must commit to:

- ❖ Assist Candidates during the various stages of the Award process.
- ❖ Review the documentary evidence and completed Foundation Questions provided by Candidates completing the BTC Higher Level Award.
- ❖ Make accurate judgements about the Candidate's level of experience and capability against the Award requirements.
- ❖ Provide feedback to the Candidate on the information provided.
- ❖ Define suitable training where Award requirements have not been met.
- ❖ Sign and date each completed Module that in the Assessors view meets the requirements of the Award.
- ❖ Review acceptability of Testimonials, in place of documentary evidence.
- ❖ Carry out a Final Review of the completed Candidate Pack, before assessment by the BTC TTI Review Panel.
- ❖ Advise the BTC Secretariat that the Candidate Pack is ready for review, including details of the optional modules completed.
- ❖ Submit the Candidates completed Pack to the BTC TTI Review Panel.
- ❖ Represent the Candidate at the BTC TTI Review Panel.
- ❖ Return the Candidate Pack and the Certificate to the Candidate, upon successful completion of the Award.

What knowledge and experience do I need to become an Assessor for the BTC Awards?

Assessors are likely to have experience in many of the following areas and/or may have already completed the Higher Level Award in Engine Test:

- ❖ A good understanding of the requirements for a Build or Test Specification.
- ❖ A good understanding of Engine Test Operation.
- ❖ A good understanding of Engine Test Programme Monitoring.
- ❖ Able to evaluate a Test Procedure for effectiveness.
- ❖ A sound knowledge of Engine Installation.
- ❖ A sound knowledge of Engine Test Operation.
- ❖ A good knowledge of Engine and Test Equipment Maintenance requirements.
- ❖ Preferably be a Risk Assessor.
- ❖ A sound knowledge of Project Management and Project Management Techniques.
- ❖ A good knowledge of Research Testing techniques.
- ❖ A good understanding of how to interpret Engine Test results.
- ❖ A sound knowledge of Engine Test Commissioning techniques.
- ❖ A sound knowledge of all Engine Test resource requirements.
- ❖ Some knowledge of Engine related build or test problems.
- ❖ Some knowledge of Installation related build or test problems.
- ❖ Some knowledge of Facility related build or test problems.
- ❖ A good knowledge of Quality Assurance of engine testing.

How do I become an Assessor?

The first step in becoming an Assessor is to discuss the matter with your Supervisor and/or Lab Manager. If you have their support you should complete the Assessor Registration Form below and send it to the BTC Secretariat for review by the BTC TTI Group. If accepted as an Assessor you will be invited to attend the next Assessor Workshop where you will learn more about the Assessors role and responsibilities. At least every eighteen months, the Assessor must attend at least one Assessor Workshop to discuss the Candidate and Assessor Packs, how they could be improved and most of all to ensure that all Assessor Evaluations are carried out in a timely and consistent manner.

What are the rewards?

As a BTC Assessor you will have the satisfaction of knowing that you are helping your company and your colleagues to realise their full potential. This can only help to ensure that your company will be as successful as possible with all the associated advantages. From a personal point of view you will be taking on some additional responsibility and demonstrating your supervisory capabilities. This should help to make you more valuable to your company and will improve your own job satisfaction.